

MINUTES OF: State Community Collaborative
CHAIRPERSONS: Martha Kaufman and Joel Rosch

DATE: December 14, 2001
START TIME: 8:30 a.m.

LOCATION: 3509 Haworth Drive – Large Conference Room

END TIME: 10:30 a.m.

NAME	PRESENT	NAME	PRESENT	NAME	PRESENT
Al Deitch, DOA-YA&I		JoAnn Lamm, DSS-CSS	x	William Hussey, MHPC	
Austin Connors, ARCCFS		Joel Rosch, CCFP	x		
Beth Melcher, NCAMI		John R. Hayes, F.United			
Beverly Hester, WCH		John Tote, MHA		OTHERS	
Brad Trotter, D-HOH-DMH		Kirstin Frescoln, AOC	x	Sandra Sink, DSS	x
Carol Duncan-Clayton, NCCCP		Lana Dial, AOC			
Carol Robertson, DMA		Lee Lewis, DMH-SA			
Carol Tant, WCHS		Lynda Richard, DMH-DD			
Carolyn Wiser, DMA	x	Martha Kaufman	x		
Cheryl Waller, CSHS		Martin Pharr, DJJDP			
Chuck Harris, DSS	x	Michael Schweitzer, DJJDP		CFS Staff	
Connie Hawkins, ECAC		Pat Solomon, F.United		Don Herring	
David Horowitz, TPC		Robin Huffman, NCPA		Joan DeBruyn	x
Diann Irwin, DPI	x	Sally Cameron, NCPA		Linda Gunn-Jones	x
Donn Hargrove, DJJDP		Stephanie Nantz, GCC		Mark O'Donnell	
Jan Hood, AOC		Steve Shore, NCPS		Rhoda Miller	
Jennifer Mahan, MHANC	x	Susan Whitten, DJJDP	x	Stephanie Alexander	x
Joann Haggerty, CAI		Tara Larson, DMH		Susan Robinson	x

MEETING MATERIALS AND HANDOUTS DISTRIBUTED

- Child and Family Funding Grid
- Child & Family Team (CFT) – Who, How, Why
- Draft Suggestions for Care Management in Community Collaborative Design
- MOA Draft
- Draft Grant Proposal from Carolina Legal Services –The Special Education Juvenile Justice Project
- NC County Statistics for CPS Investigative Assessments based on County Child Population

TOPIC	DISCUSSION/FINDINGS	ACTION (By whom and when)
(1) Welcome & Introductions		
(2) Finalize Funding Grid – Set Deadline – Early January Dissemination? Consider doing a walk-through utilizing toll as it would be used by CFTs at upcoming meeting. Connect with practice.	<ul style="list-style-type: none"> • Title IV/Title IX not part • DSS portion on the way • More information on Public Health • Funding age under each agency • Encourage local Community Collaborative to use funding grid • Need headings on each page 	<ul style="list-style-type: none"> • MK to work on pulling in other agencies to complete grid.
(3) Sharing resources to make CTSP/State Plan happen from the Raleigh Level – DJJDP for data assistance? DSS and DPI for Training assistance? How to maximize	<ul style="list-style-type: none"> • What can we do with what we have? • Service Testing methodology • Shrink from 3 day to 2 days • Collaborate between agencies • Do immediate report out • System Continuum Assessment Tool • Pull the community together 	<ul style="list-style-type: none"> • DJJDP will give update at next meeting

collective resources.	<ul style="list-style-type: none"> • How many youth/families are we serving? • Transition issues back into the community • Keeping kids at home • Streamlining – automated • Plug in at local level • Limit on what we can do • Integrate efforts instead of segregate • DJJDP developing Comprehensive Juvenile Information system (JMET) with: <ul style="list-style-type: none"> - New Hanover - Robeson - Buncombe - Cumberland - Alamance • Doing data entry/connectivity/infrastructure • Look at tying Child and Family’s 30 SOC counties to DJJDP 10 counties • DJJDP has number of things in place for data collection • Need help with cross agency and cross disability training. <ul style="list-style-type: none"> - What kind of data? - How to collect? - What to report? - Have there been one-on-one follow-up? • Need to send someone to MAJORS meeting • CTSP is asked to do screening tools <ul style="list-style-type: none"> • Who has the lead? • What needs to be done? • What was outcome at DATA meeting? <ul style="list-style-type: none"> • DATA people need to meet often • DJJDP tracking by one child at a time • Get other ideas to Ginny 	
(4) Identifying Core State Collaborative Attendance/Preparing for State Plan Implementation – Attendees need to have sufficient level of authority delegated by their Section Chief, Division Director, etc. – around CTSP and State Plan	<ul style="list-style-type: none"> • Same issue of who has the authority comes up in every meeting. • Need heads of agencies to send someone to the meetings that have authority to make decisions. 	
(5) MOA Draft – latest Draft Review/Discussion. Next Steps	<ul style="list-style-type: none"> • Met with committee – Lynda Richards/Sandra Sink/Larry Hayes, Diann Irwin, Joel Rosch • Review revised draft • Have incorporated everyone’s feedback • Need “final” draft by 12/21/01 to present to State Collaborative • All agencies need to delegate authority person • 	<ul style="list-style-type: none"> • Send any comments to Stephanie Alexander by 12/20/01 • Ask each agency to send person of “authority” to collaborative meeting
(6) Connecting with the Field: Multi-System Problem Solving – How can we help local CCs? Consider rotating presentation of emerging issues – Standing agenda	<ul style="list-style-type: none"> • Accept offer from MHA to help • Do cross training with DPI • Access Best Practices in NC • Use Technical Assistance • Incorporate SOC • Track changes and successes • Meet with Mike Smith – Institute of 	<ul style="list-style-type: none"> • DSS Conference March 4-6, 2002 • Judges Training in June • Mail all training proposals to Joan DeBruyn • DPI (Diann Irwin) responsible for contract for Training Institute • DJJDP (Susan Whitten) responsible

	<p>Government</p> <ul style="list-style-type: none"> • Do comprehensive training for JCPCs • Collaborate with SOC trainers for training: Nancy Dickerson/Mark Fraser • SOC collaborate with AOC • Contacts for Training Institute are Joan DeBruyn, Susan Whitten and Terri Grant • All local Community Collaboratives need training • Find meeting place for Training Institute • Decide on kind of training needed • Regional people need to collaborate with each other • Need to do troubleshooting at Regional Monthly Meetings • Do expectations 	<p>for getting place to host meeting (possibly the Wake County Commons Building)</p> <ul style="list-style-type: none"> • One Day meeting in late February (Tuesday, Wednesday, or Thursday)
<p>(7) Discussion/recommendations re: Carolina Legal Center GCC application (handout)</p> <p>Ranking on Counties Handout by Chuck Harris</p>	<ul style="list-style-type: none"> • Proposal from Carolina Legal Center • Collaborative asked to read it over • Can be a partner not applicant <ul style="list-style-type: none"> • Need applicant • Proposal from Smokey Mountain <ul style="list-style-type: none"> • Holds Collaborative liable • Clinical profession should bear liability • Should be strength based • Get someone to set up program accessible list of information 	<ul style="list-style-type: none"> • Contact ECAC • Contact Allison Brown of Advocacy Council • Tabled until next meeting • Joel will inquire about list
<p>(8) Plans for next meeting/agenda</p>	<ul style="list-style-type: none"> • Outcomes and Data Technical Assistance • Quarterly Regional People • Contracts/DPI • Roles & Responsibilities • Public Meetings 	
<p>Clean-up for Non-UCR/Compensation/Stipend</p>	<ul style="list-style-type: none"> • Instead of current language, insert up to \$10 an hour not to exceed \$80 per day • Cross out compensation statement altogether – replace with language that says the Area Program will pay parent training according to their board approval policies for other consultants and trainers. 	